



## Dispatchers guide to ordering Street Sweepers

**Call – 603-753-4800**

Follows are the items *you* will be asked when ordering a sweeper. Knowing these items ensures everyone is on the same page and avoids surprises and delays.

*Remember to order early. 4-5 days in advances not too soon. Same day service and Friday afternoons are difficult to accommodate.*

### **1 When would you like the sweeper? Day & Time. Are you flexible on the time?**

On the first job of the day we will arrive within 5 min. of the agreed time. The 2nd or 3'd job of the day is more flexible as we never know if the previous job runs a little long (or short). If you can be 100% flexible as to the show up time, we offer a 2-hour plus travel minimum.

### **2 How long will you need the sweeper?**

Your best guess is all that is needed. We try to schedule some 'fudge factor' so if you order 4 hrs. and it goes 5, no problem. Changing from 4 to 8 in the same day may not always be possible. Changing from 'all day' to 4 hours can also cause problems as we probably turned down work to reserve your spot.

### **3 What type of work or job are we sweeping for?**

This makes sure we ask the right questions and know what to look for on the job site. Sweeping for a seal coat is treated differently than sweeping before a water truck.

### **4 Do you have a legal place to get water for dust control?**

Though water is relatively cheap, each district decides how to account for, meter and bill for water usage. Not making arrangements with them and "stealing" water can result in stiff fines and even arrest. Because each of our trucks may work in several districts in a single day, it is essential that we rely on the contractor to make arrangements for the one district their site is in. Sweepers can be filled up from "metered" fire hydrants or even a garden hose (it just takes longer). All our trucks carry the necessary hoses, valves and wrenches to fill from hydrants. Our trucks do not carry garden hoses. The only place to carry them is on the passenger seat, so we need to know in advance if *you* would like us to provide the garden hose.

### **5 Do you have a legal place to leave the debris?**

Roadside or 'midnight' dumping is not only unethical but illegal. We arrive at all jobs empty. When we finish the job, we rely on the contractor to supply us with a legal place to dump, or if it must be hauled to a landfill, to make prior arrangements and pay the additional hauling and gate fees. Note: not all jobs will have this option

### **6 Do you require PO's or other paperwork?**

If you have internal paperwork that should be sent or referenced with our billing, please provide it to us. Remember these are your internal financial controls. Your vendors simply use these as a courtesy to help speed up payment.